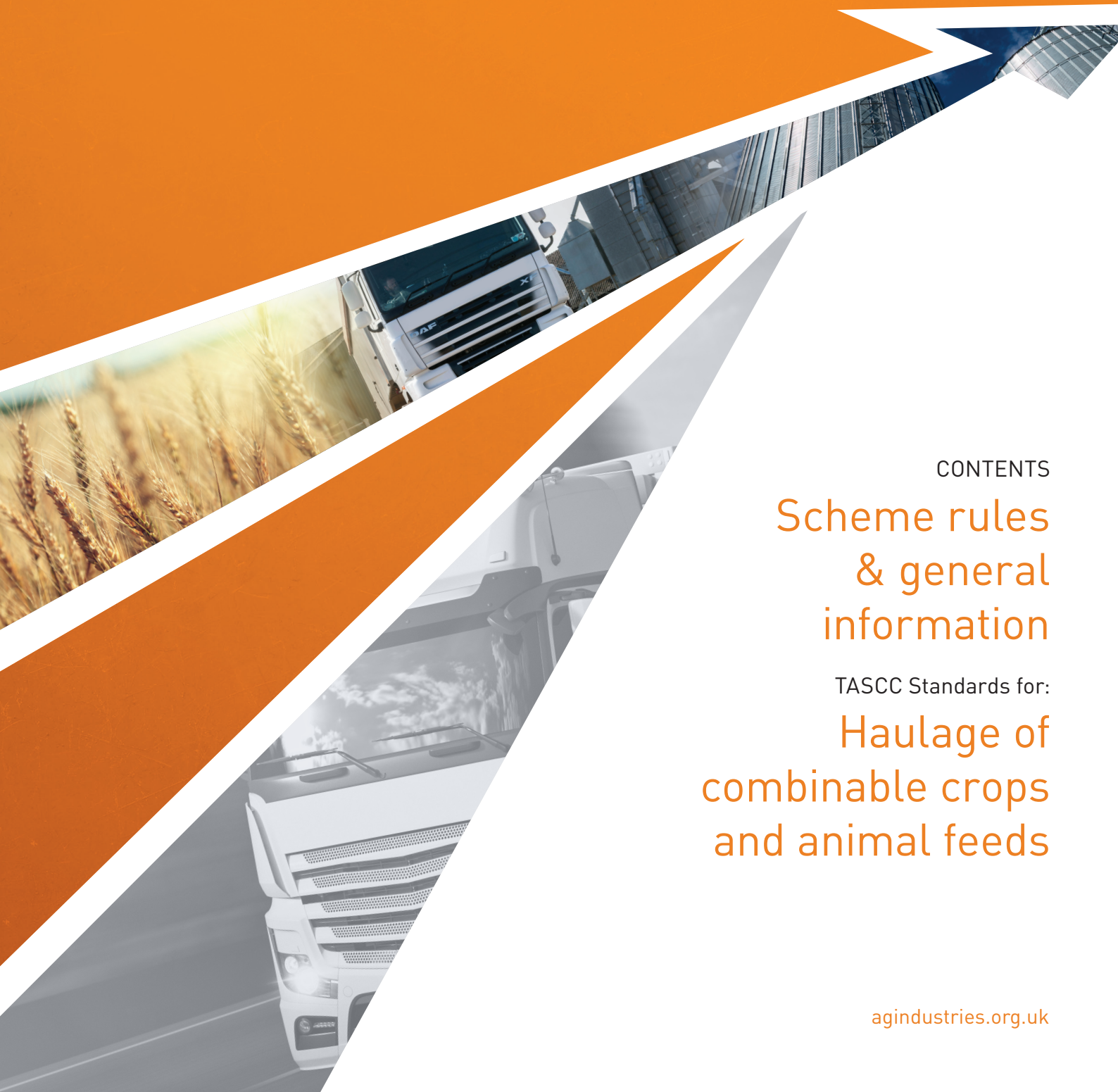


TASCC Standard for Road Haulage

Effective from October 2024



CONTENTS

Scheme rules & general information

TASCC Standards for:

Haulage of combinable crops and animal feeds

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SCHEME RULES

Effective from **October 2024**

1	Introduction
1.1	The AIC TASCC Scheme is a voluntary scheme developed, owned and implemented by the Agricultural Industries Confederation (AIC) to certify food/feed.
1.2	TASCC aims to protect and build upon the integrity of farm assurance between the farmgate and delivery to the first processor. Additionally, it verifies that the trade is meeting its obligations under food and feed legislation and associated codes of practice. Farm assurance schemes, food and feed manufacturers, other stakeholders and end users are consulted during revisions of the scheme.
1.3 NEW	TASCC is a Product Certification Scheme delivered by a Certification Body accredited to International Standard ISO/IEC 17065. A list of Participants is publicly available via the AIC website https://www.agindustries.org.uk/sectors/trade-assurance-schemes.html
1.4	TASCC is open to businesses engaged in the following activities: <ul style="list-style-type: none"> • Road Haulage of Combinable Crops and Animal Feeds • The Storage of Combinable Crops and Animal Feeds • Testing Facilities of Combinable Crops • The Merchanting of Combinable Crops and Animal Feeds
1.5 NEW	To become certified, a food/feed business must be assessed by the Certification Body and demonstrate full compliance with the current version of the Standard. The Certification Body administers the programme and, in most cases, performs the audit. However, a Participant may select, if they wish, an alternative organisation to carry out the on-site audit activity from a list of approved Inspection Bodies appointed by the Certification Body for this purpose. The list of approved Inspection Bodies is available from the Certification Body.
1.6 NEW	All costs of certification are included in the annual fees charged by the Certification Body, with the exception of costs relating to extra/ immediate audits. A schedule of Scheme fees is available on the AIC website. https://www.aictradeassurance.org.uk/tascc/tascc-fees/
1.7	TASCC certification demonstrates that a Participant meets the standards required by suppliers to <ul style="list-style-type: none"> • Feed businesses certified by the AIC Universal Feed Assurance Scheme (UFAS) • Feed businesses certified by the AIC Feed Materials Assurance Scheme (FEMAS) • Millers, Maltsters, Oil Seed Crushers and other food manufacturers <p>Participants conducting testing of grain, pulses and oilseeds on which contractual decisions are based (including charges for drying) must be certified to the AIC TASCC Standard for Testing Facilities of Combinable Crops. Facilities which only</p>

Scheme Rules

	<p>carry out testing for store monitoring purposes must include their grain testing activities within TASCC storage or merchants' scope.</p> <p>If the Storekeeper/seed plant/processor sell the screenings or whole crops to companies other than the owner of the goods, they must be certified to the TASCC Standard for the Merchanting of Combinable Crops and Animal Feeds.</p>
1.8	<p>Electronic Communication</p> <p>The Participant must provide the Certification Body with an up to date electronic means of communication. This is preferably an email address. Where this is not possible a mobile number must be provided.</p>
1.9 UPDATED	<p>Renewable Energy Directive II (No 2018/2001/EU)</p> <p>Participants may demonstrate that trading activities related to combinable crops for use in manufacturing biofuels comply with the requirements of the Renewable Energy Directive II (No 2018/2001/EU) by applying to the Certification Body to be audited against the AIC RED II Module which can be found on the AIC website: https://www.agindustries.org.uk/resource/2021-aic-redii-module.html</p>
1.10 NEW	<p>Claims Associated with TASCC Certification</p> <p>Participants who achieve successful certification against this TASCC standard are reminded that TASCC is a product certification programme. Claims of TASCC certification may only be made in relation to those products included within the scope of the TASCC Certificate of Conformity.</p> <p>The TASCC acronym is a registered certification mark and must only be used in compliance with the rules laid down by AIC. These rules can be found on the AIC website at: https://www.agindustries.org.uk/resource/trade-assurance-brand-guidelines-2021.html</p>
1.11 NEW	<p>Standards Terminology and Format</p> <p>The following terms are used throughout the TASCC Standard:</p> <p>Requirement – Sets mandatory standards with which Applicants and Participants must comply to achieve and maintain certification.</p> <p>Interpretation – Provides specific means for Applicants and Participants to achieve the desired outcome of the preceding Requirement. Applicants and Participants are expected to consider interpretation and apply as relevant to their business. Failure to follow interpretation, resulting in the desired outcome of the Requirement not being achieved will lead to a non-conformance being raised against the requirement.</p> <p>Guidance – Non-mandatory suggestions of useful tools and techniques for achieving and maintaining compliance or continuous improvement.</p> <p>Further information – External sources of useful information including references/web links to documents or other sources of information.</p>
2	Confidentiality
2.1 UPDATED	<p>All information concerning Applicants and Certified Participants will be treated in confidence. Information will not be divulged to any third party outside of AIC or the Certification Body unless specifically required for certification purposes without the written agreement of the Applicant/Participant. The exceptions are:</p> <p>2.1.1 The Certification Body and/or AIC will confirm the Scheme ID number, name and address and confirm if the company is a certified Participant, along</p>

Scheme Rules

	<p>with the expiry date and scope of certification. These details are also available on the AIC website at https://www.agindustries.org.uk/sectors/trade-assurance-schemes/trade-assurance-checker.html</p> <p>2.1.2 The provision of information to AIC in relation to audit findings and Non-conformances as required to maintain the standards and credibility of the Scheme.</p> <p>2.1.3 In the event of a Participant being involved or implicated in a food/feed safety incident, details may be discussed in confidence between representatives of AIC, the Certification Body and The Competent Authority.</p>
3	Scheme Rules
3.1 NEW	TASCC is open to any company involved in the storage, haulage, testing and merchenting of combinable crops, compound feeds and feed materials complying with these scheme rules.
3.2 UPDATED	<p>Application for Certification</p> <p>In order to become a certified Participant, Applicants must:</p> <p>3.2.1 Apply for certification by completing an application form and returning it to the Certification Body.</p> <p>3.2.2 Identify their activities on the scheme application form. Subsequent amendments to the activities of the Participant’s business must be communicated to the scheme Certification Body. If an applicant operates on more than one site all sites must be audited before a certificate can be issued.</p> <p>3.2.3 Confirm that they agree to comply with the Scheme Rules, the current Standard, and Certification Body Terms and Conditions by signing the Certification Agreement contained in the quotation and returning it to the Certification Body. The quotation will indicate the fees payable.</p> <p>3.2.4 The duration of the audit is dictated by the time required to audit the activities as specified in the application form. Examples of audit durations and associated fees can be found on the AIC website. https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/tascc-scheme-membership.html</p> <p>3.2.5 Shall pay all relevant fees as per the quotation.</p> <p>3.2.6 Initial audits must be conducted within 6 months of the application date. Re-application will only be permitted at the discretion of the Certification Body.</p> <p>How to join TASCC https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/tascc-scheme-membership.html</p>
3.3 UPDATED	When the Applicant has been audited, has rectified any non-conformances that may have been identified and the corrective actions have been reviewed and approved by the Certification Body, the CB will undertake a certification decision and issue a Certificate. The Participant’s details will be supplied to AIC for publication in the AIC Assurance Checker www.aictradeassurance.org.uk

Scheme Rules

<p>3.4 UPDATED</p>	<p>The initial Certificate of conformity will be valid from the date on which the applicant demonstrated compliance with the Standard and expire three years later.</p> <p>TASCC Scheme certification is valid on a 3 year cycle. Participants certificates will expire on the 31st of March within the 3 year period of the scheme certification. The next expiration date is the 31st March 2027 followed by the 31st March 2030.</p>
<p>3.8 UPDATED</p>	<p>By applying for certification, the Applicant agrees that, if accepted, they will maintain compliance with the requirements of the Standard and any relevant associated documents.</p>
<p>3.9</p>	<p>The Applicant will have no claim against any officers, members or employees of AIC or the Certification Body in the event of withdrawal, suspension or a lesser penalty and/or the publication thereof as appropriate, nor have any claim against any of the above for any damages and/or compensation or costs for any financial loss occasioned thereby.</p>
<p>3.10</p>	<p>Maintaining TASCC Certified Status</p> <p>3.10.1 Certificates will be valid for three years.</p> <p>3.10.2 Certification is maintained subject to:</p> <ul style="list-style-type: none"> • payment of all relevant fees to the Certification Body • ongoing compliance with scheme requirements, including audits <p>3.10.3 Participants will be contacted prior to their audit due date to arrange a routine audit which must take place within +/- 6 weeks of this date.</p> <p>3.10.4 Participants shall comply with the Scheme Requirements at all times as defined in the TASCC Standard.</p> <p>3.10.5 Participants and Applicants must inform and obtain approval from the Certification Body in writing for any changes to the operation that may materially affect compliance with this Scheme and/or the scope of certification.</p> <p>3.10.6 Participants must advise the Certification Body in writing of any changes to the business, typically but not limited to:</p> <ul style="list-style-type: none"> • Company ownership • Key management including contact details <p>3.10.7 Participants and Applicants shall advise the Certification Body in the event of:</p> <ul style="list-style-type: none"> • The Participant must notify the Certification Body within 3 working days where a feed safety investigation by a Competent Authority results in Formal Action or withdrawal of Earned Recognition. • Significant incidents on site (not limited to feed or food safety) that may: <ul style="list-style-type: none"> ○ adversely affect the ability to supply feed compliant with the Standard ○ restrict the ability of the Certification Body to carry out an audit (including unannounced or short notice audits) ○ damage the reputation of the Scheme <p>3.10.8 Where a Participant becomes aware of any activity in which they are not directly involved but which could potentially threaten human or animal health, AIC must be informed. For contact details see https://www.agindustries.org.uk/resource/tell-aic.html</p>
<p>3.11</p>	<p>The Participant will have no claim against any officers, members or employees of AIC or the Certification Body in the event of withdrawal, suspension or a lesser penalty and/or the publication thereof as appropriate, nor have any claim against any of the above for any damages and/or compensation or costs for any financial loss occasioned thereby.</p>

Scheme Rules

4 Passport Stickers	
4.1	TASCC Combinable Crops Passport stickers must be available to Participants that hold a current and valid certificate of conformity for use where grain or oilseeds from assured producers is kept in a TASCC approved store.
4.2	The sticker enables farm and trade assurance to be easily identified at the end user intake. Stickers must carry the Participant's individual TASCC reference and certificate expiry date.
4.3	Stickers must only be used for assured grain and oilseeds grown under approved schemes which are to be found on the AIC website. https://www.aictradeassurance.org.uk/latest-documents/feed-food-schemes/
4.4	If evidence is found that there has been misuse of TASCC stickers, or any other assurance sticker, then appropriate action will be taken by the Certification Body against the Participant involved which may result in suspension.
4.5	Stickers are valid for the same period as the TASCC certificate and do not relate to the harvest (crop) year. The Participant must order stickers via the AIC website so that the stickers can be ordered and dispatched in time for use. Participants will have to purchase new stickers relating to the date on their certificate every three years. Additional stickers can be ordered as and when required within the three year period by completing the form on the AIC website. To order stickers, Participants must complete the form: AIC TASCC Stickers (agindustries.org.uk) for sticker queries please email tascc.stickers@agindustries.org.uk

5 Verifying Participant Compliance with the Scheme	
5.1 UPDATED	<p>The Certification Body will verify a Participant's conformance with the Standard. The Certification Body shall be given access to all relevant information needed to confirm conformance with the Standard and the right to inspect third parties subcontracted to perform work covered by the Standard, at the Participant's cost. Audits are not of fixed duration but are determined on a case-by-case basis.</p> <p>There are a number of types of audits within the Scheme: Pre-assessments – (voluntary for new Participants). Pre-assessments will evaluate a new Applicants' ability to meet the requirements of the Standard. At the Certification Body's discretion, pre-assessments will involve either an on-site or desk top audit to assess compliance with the standard prior to the initial audit.</p> <ul style="list-style-type: none"> • Initial audit - A formal, in-depth, on-site audit to confirm that Applicants comply with the requirements of TASCC. The duration of Initial Audits is dictated by the time required to fully assess the systems and procedures of the Applicant. The duration required will be indicated prior to audit but may be extended if circumstances require this. Certificates are only issued on satisfactory correction of all non-conformances identified at Initial Audit. The details and scope of certification for certified sites will be added to the AIC Assurance Checker. Businesses may be required to submit additional documentation after certification. • Routine Audit – annual audit for certified Participants to assess compliance with the requirements of the Scheme.

Scheme Rules

	<ul style="list-style-type: none"> • Short Notice Audit – an additional audit carried out at least once during the three-year certificate period. The Participant will be informed the working day before the audit is to take place. This is only relevant for TASC Storage, Merchanting & Testing (when associated with Storage). • Haulage Participants – Spot Audits - Haulage Participants may be subject to Spot Audits at intake/outloading sites (feed and flour mills, maltings and ports) which will include paperwork and vehicle hygiene checks <p>All Participants</p> <ul style="list-style-type: none"> • Extra/Immediate Audit The Certification Body will carry out extra/immediate audits at their discretion – these audits may incur a cost and may be unannounced. Circumstances where they may be required include, but are not limited to: <ul style="list-style-type: none"> i) In response to reports or intelligence suggesting a significant feed/food safety issue or breach of Scheme Rules and requirements ii) Current or emerging risks in the feed industry iii) Signing off action points following an audit iv) To extend a certificate scope or add additional activity
5.2 NEW	Account is taken by the auditor during Unannounced and Short Notice Audits of the fact that key personnel may not be available, however, the business must be able to demonstrate ongoing compliance with TASC requirements.
5.3 NEW	Cancellation of Audits Where a Participant finds it necessary to cancel an audit, they must contact the Certification Body as soon as possible. A cancellation fee will be charged to cover irrecoverable costs as per the Certification Body terms and conditions.
5.4 UPDATED	Refusal of Audits 5.4.1 Refusal to book an audit will result in suspension/withdrawal of certification. 5.4.2 Refusal to allow a booked audit to be conducted will incur charges. 5.4.3 Refusal to accept a Short Notice or Unannounced Audit will result in the client being charged for the rescheduled Short Notice/ Unannounced Audit. The short notice audit will be rescheduled. Refusal to allow access may result in suspension/withdrawal of certification.

6	Reporting					
6.1	Classification of non-conformances					
	<table border="1"> <thead> <tr> <th>Classification</th> <th>Cause</th> </tr> </thead> <tbody> <tr> <td>Critical</td> <td>A gross or deliberate food/feed safety regulatory violation, or; A food/feed safety failure resulting in unsafe food/feed, or; A loss of traceability such that recall of unsafe food/feed would be impossible,</td> </tr> </tbody> </table>	Classification	Cause	Critical	A gross or deliberate food/feed safety regulatory violation, or; A food/feed safety failure resulting in unsafe food/feed, or; A loss of traceability such that recall of unsafe food/feed would be impossible,	
Classification	Cause					
Critical	A gross or deliberate food/feed safety regulatory violation, or; A food/feed safety failure resulting in unsafe food/feed, or; A loss of traceability such that recall of unsafe food/feed would be impossible,					

		or; A recurrence of a Major non-conformance raised at the preceding audit, or; A complete unwillingness to cooperate in the audit.
	Major	A complete failure to implement a requirement of TASCSC or a failure that may result in unsafe food/feed, or; A recurrence of a Minor Non-conformance raised at the preceding audit .
	Minor	A partial failure to implement a requirement of TASCSC or poor evidence to demonstrate implementation.

6.2
UPDATED

Response to non-conformances

Classification	Initial audit	Routine audit
Critical	Certification refused. Full assessment required.	Certification suspended with immediate effect. Extra audit required prior to reinstatement of certification.
Major	Certificate not granted until non-conformances rectified. Plan/evidence of corrective actions to be submitted within 15 days of audit, and timescales for completion to be agreed with the Certification Body, typically no more than 60 calendar days from audit. Verification of effectiveness of corrective action to be undertaken by the Certification Body before certification is granted. Failure to implement corrective actions and provide evidence to the Certification Body within agreed timescales will result in a reapplication being required. It is preferable that	Certification continues subject to plan/evidence of corrective actions to be submitted within 15 days of audit and timescales for completion to be agreed with the Certification Body, typically no more than 60 calendar days from audit. Verification of effectiveness of corrective action to be undertaken by the Certification Body before certification is maintained/renewed. Failure to implement corrective actions and provide evidence to the Certification Body within agreed timescales will lead to suspension. It is preferable that corrective actions are submitted via the AIC Portal.

Scheme Rules

		corrective actions are submitted via the AIC Portal.	
	Minor	Certification not granted until non-conformances rectified. Plan/evidence of corrective actions to be submitted within 30 days of audit and timescales for completion to be agreed with the Certification Body, typically no more than 60 calendar days from audit. Verification of effectiveness of corrective action to be undertaken by the Certification Body before certification is granted. Failure to implement corrective actions and provide evidence to the Certification Body within agreed timescales will result in a reapplication being required. It is preferable that corrective actions are submitted via the AIC Portal.	Certification continues subject to plan/evidence of corrective actions to be submitted within 30 days of audit and timescales for completion to be agreed with the Certification Body, typically no more than 60 calendar days from audit. Verification of effectiveness of corrective action to be undertaken by the Certification Body before certification is maintained/renewed. Failure to implement corrective actions and provide evidence to the Certification Body within agreed timescales will lead to suspension. It is preferable that corrective actions are submitted via the AIC Portal.
6.3 UPDATED	Observations Observations may be raised during assessments. These are points noted by an assessor that: <ul style="list-style-type: none"> • Are not technical breaches of the Standard but could assist the Certification Body, Scheme Owner or Participant • May constitute a non-conformance, but the assessor is unable to confirm this during the audit <p>Observations do not require a formal response to the Certification Body unless upgraded to a non-conformance during the report review.</p>		
6.4 NEW	Reporting The Certification Body will produce a report and identify any non-conformances to the Participant at the end of the audit. Any non-conformances will be classified as shown in 6.1 and acted upon as stated in 6.2. When the Certification Body has accepted the report and reviewed and approved any corrective actions, the Certification Body will notify the client of their continuing certification or issue a Certificate whichever is appropriate.		
6.5 NEW	Report Review		

Scheme Rules

	<p>Upon completion of an audit report it will be submitted to the Certification Body for review. As part of this review process the Certification Body may, based on the evidence collected for the report:</p> <ul style="list-style-type: none"> • Seek additional information • Remove non-conformance(s) • Add additional non-conformance(s) • Change the classification of non-conformance(s) • Change the clause allocation of non-conformance(s) • Change observation(s) to non-conformance(s) or vice versa
6.6 NEW	<p>Sampling of Sites</p> <p>Where a business entity operates on multiple sites with the same activity scope, common quality system and effective central controls then, at the Certification Body's discretion, sampling of sites may be possible. In these circumstances all sites must be audited before a certificate can be issued, however, the routine audit programme may include sampling of sites in subsequent years, provided all sites are audited during the certification period. For sites subject to sampling in this way, only one certificate will be issued to cover all sites. In the event of the certificate being withdrawn or suspended, all sites will cease to be certified.</p>
6.7 NEW	<p>Head Office Activities</p> <p>When undertaking audits of Participants where head office activities are managed centrally, it is important that information to allow these activities to be audited is available. At the discretion of the Certification Body this may be possible during the site audit (through video conferencing links) to allow staff responsible for these activities to be interviewed, or an additional head office audit maybe required.</p>
7	Suspension and Withdrawal
7.1	<p>The Certification Body, may suspend/withdraw a Participant's Certificate of Conformity when the Participant has:</p> <p>7.1.1 Critical non-compliances</p> <p>7.1.2 Non-conformances against the standard which are not resolved within the required time limits</p> <p>7.1.3 Refused to undertake an audit as required by the scheme</p> <p>7.1.4 Refused or failed to supply information requested by the Certification Body as part of a food/feed safety investigation</p> <p>7.1.5 Failed to pay relevant fees</p> <p>7.1.6 Failed to comply with the Scheme Rules or Certification Body Terms & Conditions</p> <p>7.1.7 Been found to have brought the scheme into disrepute</p>
7.2 UPDATED	<p>Participants suspended for reasons of food/feed safety must have a follow-up audit by the Certification Body to confirm that any issues of feed/food safety have been fully resolved within 30 calendar days of suspension, in order to have their certification re-instated.</p> <p>Participants suspended for failing to respond to non-conformances must supply satisfactory corrective actions within 30 calendar days in order to have their certification reinstated</p> <p>7.2.1 Participants suspended for non-payment of fees or non-feed/food safety issues will be reinstated provided all matters are resolved within 30 calendar days of the suspension date.</p>

Scheme Rules

7.3	Participants that do not meet the requirements of the Certification Body to have their suspension lifted within 30 calendar days of suspension will have their certificates of conformity withdrawn.
7.4	Participants that have their certification withdrawn will be required to undergo the complete audit process and will be considered as new Applicants, subject to satisfactory evidence that the issue(s) which led to the certificate being withdrawn have been rectified.
7.5	Participants that no longer require certification must inform the Certification Body in writing.
7.6	Suspended and Withdrawn Participants may not claim to be certified. No new contracts may be agreed with customers that require certification, until suspension has been lifted or recertification has been successfully completed
7.7	Suspended and withdrawn Participants must notify any customers with whom they have existing contracts for both goods and services immediately on their change of status. The Certification Body will write to the Participant confirming the reason for suspension or withdrawal from the scheme and a copy of this letter must be provided to customers when notifying the change in status. Evidence of the notifications will be examined during the re-audit following suspension and compliance with this requirement will be a condition of reinstatement.
7.8	<p>The AIC Assurance Checker</p> <p>7.8.1 Those companies that achieve certification are listed on the AIC Assurance Checker. The checker includes details of the scope under which certificates have been granted. Interested parties may view the Assurance Checker via the AIC website at: www.aictradeassurance.org.uk</p> <p>7.8.2 The Certification Body will pass all necessary information to AIC to allow the AIC Assurance Checker to be updated with details of a Participant's changing certification status. The names of suspended and withdrawn Participants will also be published in the form of AIC Assurance Alerts.</p>
7.9 NEW	<p>The AIC Portal</p> <p>The AIC Portal is a tool which is available for Participants to use to help them manage their certification activities. Participants can use the tool to respond to non-conformances, view reports and certificates, manage vehicle fleets and manage documentation.</p>
8	Complaints
8.1	Complaints about either a Participant or the Scheme Certification Body should be directed to AIC and/or the scheme Certification Body where they will be acknowledged, reviewed and actions taken to resolve the cause of any problems.
8.2	The Scheme Certification Body is accredited by the UK Accreditation Service (UKAS) and works to strict codes of conduct. If Participants are not satisfied with the way in which the scheme Certification Body handles the complaint, they should refer the matter to AIC.
9	Appeals
9.1	A Participant has the right of appeal against decisions made by the Certification Body.

Scheme Rules

9.2	Appeals must be made in writing to the Certification Body within 14 days of being advised of the decision that is the subject of the appeal.
9.3 UPDATED	The Certification Body will acknowledge the appeal and nominate a manager independent of the decision to carry out an initial investigation to check the merits of the appeal and feedback to the Participant. Appropriate actions will be taken as a result of the investigation.

General

Introduction - Scope of TASCC

The TASCC Assurance Scheme comprises a set of four Standards which detail the requirements that Participants must achieve, to comply with food/feed safety legislation and ensure food/feed safety when transporting, storing, merchandising and testing the following categories of food/feed in the table below. All Participants must comply with the General Standard.

Table of TASCC Scopes

	Haulage	Storage	Merchants	Testing
Assured and Non-Assured Combinable Crops	Y	Y	Y	Y
Feed Materials (excluding minerals)	Y	Y	Y	
Compound feeds (containing a controlled product i.e. Medicated feeds" and "Feeds containing Specified Feed Additives")	Y	Y (packaged only)		
Compound Feeds (non-controlled product)	Y	Y	Y	

Where there is an "R" in the clause reference column, a record, document or evidence is required to demonstrate compliance.

Scheme Rules 1.11 Standards Terminology and Format

The following terms are used throughout the TASCC Standard:

Requirement – Sets mandatory standards with which Applicants and Participants must comply to achieve and maintain certification.

Interpretation – Provides specific means for Applicants and Participants to achieve the desired outcome of the preceding Requirement. Applicants and Participants are expected to consider Interpretation and apply as relevant to their business. Failure to follow interpretation, resulting in the desired outcome of the Requirement not being achieved will lead to a non-conformance being raised against the requirement.

Guidance – Non-mandatory suggestions of useful tools and techniques for achieving and maintaining compliance or continuous improvement.

Further information – External sources of useful information including references/web links to documents or other sources of information.

G1 SCHEME AND LEGISLATIVE REQUIREMENTS

Clause Ref	Requirement
G1.1 UPDATED R <i>Interpretation</i>	The Participant must have access to current copies of all relevant scheme documents and implement all requirements (including any changes or updates) by the effective date. <i>Participants should comply and be audited annually against the General section and all relevant sections of the scheme as per their scope of certification.</i>
<i>Guidance</i>	<i>See Scheme Rules section 1.4</i>
G1.2 UPDATED R <i>Guidance</i>	Participants and new Applicants must inform and obtain approval from the Certification Body in writing prior to changes to the operation that may materially affect compliance with this Scheme and/or the scope of certification. <i>Activities/scope could include additional or changes to stores, offices, vehicles and testing facilities and processes i.e. drying, simple processing.</i> <i>See Scheme Rules section 1.4 and 1.7.</i>
G1.3 NEW <i>Guidance</i>	The Participant must achieve standards of food/feed safety that meet contractual and legal obligations or requirements of the food/feed supply chain in which they operate. <i>Contractual and legal obligations in relation to food/feed safety include terms and conditions and/or haulage movement advice. Please refer to section clause number H1, H4, H5, M1.</i>
G1.4 UPDATED R <i>Further Information</i>	Where the participant is supplying a service and is not the owner of the food/feed and they become aware of contaminants or any other potential threats to human or animal health they must notify their contracted customer in a timely manner and confirm in writing. https://www.aqindustries.org.uk/resource/appendix-23-hazardous-impurities.html
G1.5 NEW <i>Guidance</i>	Participants and Applicants must advise the Certification Body in writing of changes to business ownership or management contacts. <i>See Scheme Rules section 3.10.6</i>
G1.6 NEW	Participants and Applicants must notify the Certification Body without delay where a Competent Authority takes Formal Action or withdraws Earned Recognition for food/feed safety issues.

Management Commitment

Aim

To ensure that the Participant provides resources to ensure compliance with legislation and TASCC Scheme requirements.

G2 MANAGEMENT COMMITMENT

Clause Ref	Requirement
G2.1 UPDATED R	There must be a Policy Statement, endorsed by Senior Management, committing the Participant to safe and legal food/feed, and the provision of all resources necessary for compliance with this Scheme.
G2.2 R <i>Guidance</i>	This Policy Statement must be reviewed at least every 12 months. <i>The Policy Statement does not need reissuing annually, (unless there have been changes e.g. change in personnel) provided that the annual review can be evidenced.</i>

General

G2.3	Controls must ensure compliance with this Standard during all hours the Participant operates.
G2.4 NEW	The Participant must establish, implement and maintain an effective documented quality system in accordance with the requirements of this Standard.
G2.5 NEW	The documented quality system must be updated to comply with changes to legislation and other food/ feed safety related developments, as they occur.
G2.6 UPDATED	Management must provide adequate resources for the implementation and control of the systems and processes to ensure compliance with the requirements of the Scheme.

G3 DESIGNATED PERSON/S

Clause Ref	Requirement
G3.1 UPDATED R	There must be a designated and competent person (or persons and their deputies) responsible for the implementation of the requirements of this Scheme.
<i>Interpretation</i>	<i>Where a Participant is a sole operator then there is no need to appoint a deputy.</i>
<i>Guidance</i>	<i>For multi activities this can be a number of individuals who are responsible.</i>
G3.2	The designated person/s and their deputies must be named on the organisation chart.

G4 MANAGEMENT REVIEW

Clause Ref	Requirement
G4.1 UPDATED R	The management team must review at least every 12 months, evidence from internal and external sources to demonstrate the performance of the business against the requirements of the documented quality system and its continuing suitability and effectiveness in meeting the requirements of this Scheme.
<i>Interpretation</i>	<i>Evidence should include, but is not limited to:</i> <ul style="list-style-type: none"> • <i>Internal and external audits.</i> • <i>Complaints/incidents and corrective action</i> • <i>Incident corrective action</i> • <i>Training</i> • <i>Internal procedures</i> • <i>Changes to business</i> • <i>Legislation</i>
<i>Guidance</i>	<i>Participants may consider including HACCP review, Policy Statement and supplier performance at the same time.</i>

G5 ORGANISATION CHART

Clause Ref	Requirement
G5.1 UPDATED R	There must be an organisational chart setting out job titles of those responsible for the Participants' operations, quality and food/feed safety.
<i>Guidance</i>	<i>Responsibilities may be identified in job descriptions linked to titles on the chart. Where a Participant is a sole operator then there is no need for an organisation chart.</i>

G5.2	The organisational chart must be kept up to date with any changes within the business.
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Personnel and Training

Aim

To ensure the Participants understand the requirements of the TASCSC scheme.

G6 PERSONNEL AND TRAINING

Clause Ref	Requirement
G6.1 UPDATED R	All personnel (including temporary/agency personnel) must have received training in food/feed safety relevant to their role(s).
<i>Interpretation</i>	<p><i>The interval between any training should reflect the complexity of the task.</i></p> <p><i>Consideration should be given to:</i></p> <ul style="list-style-type: none"> • <i>Agents arranging the purchase/selling food/feed on behalf of the Merchant. Agents do not need to be independently certified but should form part of the Merchant's training programme.</i> • <i>Drivers employed by hauliers on a traction only basis, must have the appropriate training, experience and/or qualifications before carrying out the TASCSC work they undertake. Traction only basis means tractor unit contracted to haul a Participant's trailer.</i> <p><i>Ensuring that employees where English is not their first language are effectively trained.</i></p>
G6.2.a UPDATED	All personnel must be competent in the tasks they may be asked to undertake relevant to food/feed safety.
<i>Interpretation</i>	<p>Competence should be reviewed, recorded annually and include:</p> <ul style="list-style-type: none"> • Any training needs identified • An understanding of the purpose of the TASCSC Scheme <p>Any in house procedures implementing the detailed requirements of the TASCSC Scheme.</p>
<i>Guidance</i>	<p><i>Examples to demonstrate competency may include:</i></p> <ul style="list-style-type: none"> • <i>i-learning</i> • <i>AHDB Combinable Crops Analyst Training</i> • <i>Performance KPI</i> • <i>Quiz/tests</i> • <i>Practical evaluation</i> • <i>Relevant Driver CPC training</i>
G6.2.b UPDATED R	Where relevant to food/feed safety, personnel competence must be evaluated after training, and reviewed at least every 12 months, or earlier if changes to the scheme requirements, legislation, business operations, processes or responsibilities occur.
<i>Interpretation</i>	<i>As a minimum, a designated person involved in the day to day operations should complete the relevant AIC i-learning modules or equivalent training package (e.g. Driver CPC training in food/feed safety).</i>
G6.3.a	Records of training must identify the individual trained and confirm receipt and content of training provided.
<i>Interpretation</i>	<p><i>Training records should include but not limited to:</i></p> <ul style="list-style-type: none"> • <i>Date</i> • <i>Name of trainer/company</i>

General

	<ul style="list-style-type: none"> • Name of trainee • Topics covered • Certificates (where held) obtained from online/internal/external training organisations • Self-assessment reports where appropriate • Competency records
G6.3.b	Personnel must be retrained to any changes in the new TASC Scheme that are relevant to their role/responsibilities within 3 months of its release.

Documents

Aim

To ensure Participants have processes, procedures, documents and records that meet the requirements of this Scheme.

G7 DOCUMENTS

Clause Ref	Requirement
G7.1 UPDATED R	The Participant must establish and maintain documentation to implement the requirements of this Scheme.
<i>Interpretation</i>	<i>Procedures should be available to personnel to enable them to carry out their role effectively.</i>
<i>Further Information</i>	<i>Forms and Template documents are available on the AIC website: https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/forms-and-templates.html</i>
G7.2.a UPDATED R	Changes to documents must only be made by designated and competent personnel.
G7.2.b UPDATED R	Changes to documents must be communicated to all relevant personnel.
G7.2.c UPDATED R	Documents must be titled, dated and only the current versions must be in use.
G7.2.d	The Participant must ensure that data and IT systems are secure and protected from both internal and external unauthorised access.

Records

Aim

To ensure Participants have processes, procedures, documents and records that meet the requirements of this Scheme.

G8 RECORDS

Clause Ref	Requirement
G8.1.a UPDATED R	All records must be legible and indelible.
<i>Interpretation</i>	<i>Records should be titled, dated and only the current versions must be in use.</i>

General

Further Information	Forms and Template documents are available on the AIC website: https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/forms-and-templates.html
G8.1.b R NEW	All records must demonstrate the actions taken, and when/where they were completed.
Interpretation	<i>When/where refers to date and time where applicable.</i>
Guidance	<i>This may include date, time and/or location the record was created.</i>
G8.2.a R	The name of the person making any entry or alteration must be identifiable.
Guidance	<i>If access to a computer system is password controlled, a “signature” is not necessary provided traceability of record creation can be demonstrated.</i>
G8.2.b NEW R	The nature of any change to a record must be clear, so that the original entry is still legible.
Interpretation	<i>The use of correction fluid is not permitted.</i>
Guidance	<i>This may not be possible with electronic records.</i>
G8.3.a R	All relevant records must be retained for a period not less than three years.
Guidance	<i>Retention periods required by legislation or customer requirements may be significantly longer than this. TASCC Participants may be required to provide records to assist with the product recall process. These records will be required if enforcement authorities/customers wish to carry out an investigation. Food safety legislation requires that traceability records may need to be kept by the Participant for five years. See G19.</i>
G8.3.b	Records must be kept in suitable conditions to prevent deterioration and be easily retrievable.
Guidance	<i>Participants may consider protecting electronic records from failures of IT systems.</i>
G8.4 NEW	The Participant need not hold all records relating to the requirements of this Standard, but they must be capable of accessing such records, if required to do so.
Guidance	<i>Hauliers, Merchants, Storekeepers and Testing Facilities may hold records on behalf of other Participants.</i>

Legislative requirements

Aim

To ensure that the Participant complies with all food/feed legislative requirements.

These requirements are not applicable to Testing Facility Participants only.

G9 LEGISLATIVE REQUIREMENTS – FOR BOTH FOOD AND FEED

Clause Ref

Requirement

G9.1.a R	Participants must demonstrate that they have systems and procedures in place that ensure they remain up to date with legislation and any food/feed safety issues relevant to the food/feed they supply.
Guidance	<i>See section G13 and G15.</i>

General

Further Information	Details of current applicable feed legislation can be found on the AIC website: https://www.aqindustries.org.uk/sectors/animal-feed/resources/feed-legislation-and-guidance.html
G9.1.b	There must be a documented review of all relevant food/feed legislation at least every 12 months.
Guidance	This may be included as part of the Management Review.
Further Information	Template documents are available on the AIC website: https://www.aqindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/forms-and-templates.html

G10 DEFRA CODE OF PRACTICE FOR THE CONTROL OF SALMONELLA

Clause Ref	Requirement
G10.1 UPDATED R	The Defra Code of Practice for the Control of <i>Salmonella</i> must be considered.
Further Information	The Defra Code of Practice for the Control of <i>Salmonella</i> in Feed can be found here: www.aqindustries.org.uk/resource/defra-salmonella-feed-code-of-practice.html
G10.2 UPDATED R	The frequency and method of sampling, testing and reporting the presence of <i>Salmonella</i> must be determined in accordance with the Participant's risk assessment.

G11 UNDESIRABLE SUBSTANCES IN FOOD AND FEED

Clause Ref	Requirement
G11.1 R	Participants must consider the risk of Undesirable Substances in food/feed as part of their HACCP Study.
Guidance	COMMISSION REGULATION (EC) No 2023/915 of 25 April 2023 sets the maximum levels for certain contaminants in foodstuffs
Further Information	<p>The Animal Feed (Composition, Marketing and Use) (England) Regulations 2015 (legislation.gov.uk)</p> <p>https://www.foodstandards.gov.scot/business-and-industry/industry-specific-advice/farming-and-primary-production/animal-feed</p> <p>The Animal Feed (Composition, Marketing and Use) (Wales) Regulations 2016 (legislation.gov.uk)</p> <p>The Official Controls (Animals, Feed and Food) Regulations (Northern Ireland) 2019 (legislation.gov.uk)</p> <p>EUR-Lex - 32023R0915 - EN - EUR-Lex (europa.eu)</p> <p>EUR-Lex - 32002L0032 - EN - EUR-Lex (europa.eu)</p> <p>AIC Legislation and Guidance: https://www.aqindustries.org.uk/sectors/animal-feed/resources/feed-legislation-and-guidance.html</p>

G12 GENETICALLY MODIFIED FOOD/FEED

Clause Ref	Requirement
G12.1.a R	Legislation requires that Genetically Modified (GM) food/feed are clearly identified throughout the supply chain.

General

Further Information	https://www.legislation.gov.uk/ukxi/2022/486/made
G12.1.b	GM food/feed must be segregated from non-GM food/feed.
G12.1.c	Any mixing of GM and non-GM food/feed will cause the whole bulk to lose its non-GM status.

G13 LEGISLATIVE REQUIREMENTS – FOR FOOD ONLY

Registration of establishments to the Food Hygiene Regulations

Clause Ref	Requirement
G13.1 UPDATED R	Where required by food legislation there must be evidence of authority approval and/or confirmation of application for registration to the appropriate authority.
Interpretation	<p><i>Records must be kept to show that applications have been made and/or responses received from the local council or competent authority.</i></p> <p><i>Registration applies to all sites whether physically handling food or solely managing the Participant's activity.</i></p> <p><i>Participants must ensure that authorities are informed of any changes to the location of operating centres.</i></p> <p><i>Any changes to business activity, name and/or address the competent authority must be informed.</i></p>
Guidance	<p><i>Transporting/storing/merchanting materials which may be destined for human consumption in accordance with the requirements of the Food Hygiene Regulation 2004, (EC No. 852/2004), and any subsequent amendments or regulations.</i></p> <p>L_2004139EN.01000101.xml (europa.eu)</p> <p><i>Hauliers are only required to register the management centre where records of vehicle operations are held and do not need to register other sites where records are not held.</i></p>
Further Information	<p>Food business registration - GOV.UK (www.gov.uk)</p> <p>Starting a new food business - Your checklist Food Standards Scotland Food Standards Scotland</p> <p>Register a Food Business (srs.wales)</p> <p>Approvals of food establishments in Northern Ireland: Introduction Food Standards Agency</p>

G14 ALLERGENS

Clause Ref	Requirement
G14.1.a R	The Participant must comply with individual customers policies/requirements/terms and conditions with respect to allergens.
Guidance	<p><i>Allergic reactions can cause a severe anaphylactic shock in some individuals which can be fatal.</i></p> <p><i>Some products such as confectionary waste, biscuit meal, animal feed blends, chocolate bars, cereal bars and some bread products may contain allergens.</i></p> <p><i>Products described as nuts (e.g. "Sugar Beet Nuts") should not be confused with nuts as they are not allergens.</i></p>

General

	<p>EU legislation (Directive 2007/68/EC) identifies groups of materials in certain food ingredients which can cause allergic reactions in some people.</p>
Further Information	<p>L_2007310EN.01001101.xml (europa.eu) Allergen guidance for food businesses Food Standards Agency</p> <p>Please refer to Appendix 2, section 5 of the AIC Contaminant Sensitive list: https://www.aqindustries.org.uk/resource/appendix-2-tascc-sensitive-list.html</p>
G14.1.b R	Participants must consider the risk of Allergens as part of their HACCP Study.

G15 LEGISLATIVE REQUIREMENTS – FOR FEED ONLY

Registration of establishments to the Feed Hygiene Regulations

Clause Ref	Requirement
G15.1 UPDATED R	Where required by feed legislation there must be evidence of current appropriate authority approval and/or confirmation of application for registration to the appropriate authority.
Further Information	<p>Details of current applicable feed legislation can be found on the AIC website: https://www.aqindustries.org.uk/sectors/animal-feed/resources/feed-legislation-and-guidance.html https://www.food.gov.uk/business-guidance/starting-an-animal-feed-business#registration-and-approval-of-feed-businesses https://www.foodstandards.gov.scot/business-and-industry/industry-specific-advice/farming-and-primary-production/registration-and-approval-of-feed-businesses https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52019XC0705(01)&from=EN</p>

G16 STATUTORY DECLARATIONS (applies to Merchant & Storage only)

Clause Ref	Requirement
<p>G16.1 UPDATED R</p> <p><i>Interpretation</i></p>	<p>Delivery documents for feed use must comply with the Animal Feed Regulations 2015.</p> <p><i>* To describe the material you should use the material description as listed in the Feed Catalogue.</i></p> <p><i>**Analysis e.g. moisture, crude protein etc. compulsory declarations as part C table.</i></p> <p><i>All feed supplied should show confirmation of the scheme ID number for the supplier responsible for the labelling, either on the package label or on bulk delivery documents.</i></p> <p><i>Example label:</i></p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Material: Feed Material</p> <p>Name: * As defined in Catalogue of Feed Materials</p> <p>Moisture:* * X%</p> <p>Net weight: See weighbridge ticket</p> <p>Batch: Include reference to traceability info.</p> <p>Name and address of Merchant/Owner of the Goods</p> </div>
<p><i>Further Information</i></p>	<p>The Animal Feed (Composition, Marketing and Use) (England) Regulations 2015 (legislation.gov.uk)</p> <p>https://www.foodstandards.gov.scot/business-and-industry/industry-specific-advice/farming-and-primary-production/animal-feed</p> <p>The Animal Feed (Composition, Marketing and Use) (Wales) Regulations 2016 (legislation.gov.uk)</p> <p>The Official Controls (Animals, Feed and Food) Regulations (Northern Ireland) 2019 (legislation.gov.uk)</p> <p>Feed Catalogue L_2013029EN.01000101.xml (europa.eu)</p> <p>https://www.aqindustries.org.uk/resource/feedingstuffs-declarations-guidance.html</p> <p>https://www.aqindustries.org.uk/sectors/animal-feed/resources/feed-legislation-and-guidance.html</p> <p>https://www.aqindustries.org.uk/resource/marketing-labelling-and-composition-of-feeds-legislation.html</p>

G17 REGISTRATION UNDER TSE REGULATIONS

Clause Ref	Requirement
<p>G17.1 R</p>	<p>Participants must comply with the Transmissible Spongiform Encephalopathies Regulations 2010 and registration with Defra is required for storage/transport of bulk animal derived dicalcium phosphate and hydrolysed protein.</p>
<p><i>Guidance</i></p>	<p>The Participant must be able to show evidence of registration with Defra.</p> <p><i>This clause specifically refers to Haulier and Storekeepers who are transporting or storing fishmeal, bulk animal derived dicalcium phosphate and hydrolysed protein.</i></p>
<p><i>Information</i></p>	<p>Further information can be found following the links:</p> <p>The Transmissible Spongiform Encephalopathies (England) Regulations 2018 (legislation.gov.uk)</p>

General

[The Transmissible Spongiform Encephalopathies \(Scotland\) Regulations 2010 \(legislation.gov.uk\)](https://www.legislation.gov.uk)
<https://www.legislation.gov.uk/wsi/2018/968/contents/made>
[The Transmissible Spongiform Encephalopathies Regulations \(Northern Ireland\) 2010 \(legislation.gov.uk\)](https://www.legislation.gov.uk)
 AIC website:
<https://www.agindustries.org.uk/resource/tse-and-abp-legislation.html>

Hazard Analysis Critical Control Point (HACCP)

Aim

To ensure that Participants complete a formal HACCP Study in accordance with current legislation. HACCP is a system which identifies, evaluates and controls hazards which are significant for food and feed safety.

This section may not be applicable for some Testing Facility Participants (see G18.2).

G18 HAZARD ANALYSIS CRITICAL CONTROL POINT (HACCP)

Clause Ref	Requirement
G18.1 UPDATED R	There must be a formal HACCP study which identifies, monitors and controls hazards that may adversely affect the safety of any food/feed supplied. HACCP risk assessments must be carried out in accordance with recognised HACCP principles.
<i>Guidance</i>	<i>The Participant may use Prerequisite Programmes (PRP)/Operational Prerequisite Programmes (OPRP) to provide controls over their activities, which may include documented operating procedures or work instructions.</i>
G18.2.a UPDATED R	There must be a defined scope for the HACCP study. Where activities are provided as services to third parties these must be included in the HACCP scope.
<i>Interpretation</i>	<i>The HACCP scope should include all processes which could affect the safety of the food/feed being supplied including storage and transport of Combinable Crops for food.</i>
G18.2.b R	There must be an effective multi-disciplinary HACCP team, with members of the team having received HACCP training.
<i>Guidance</i>	<i>Formal training is not necessary, as long as the HACCP team is demonstrably effective. Where a Participant is a sole operator then a multi-disciplinary team is not a requirement.</i>
<i>Further Information</i>	<i>HACCP training is available from AIC: https://www.agindustries.org.uk/sectors/trade-assurance-schemes/haccp.html</i>
G18.2.c R	The Participant must define the process flow/steps from food/feed supply to the point the food/feed is transferred to the customer/recipient.
G18.2.d NEW R	The process flow must be validated by the HACCP team.
G18.2.e NEW R	There must be a schematic of the process equipment which is visually validated by the HACCP team.
<i>Interpretation</i>	<i>This should include, drying, conditioning, cleaning, colour sorting, pesticide application, aeration or recirculation where appropriate</i>
<i>Guidance</i>	<i>The clause requirement is not applicable to Hauliers, Merchants and Testing Facilities and /or if there is not any process equipment.</i>
G18.2.f R	The HACCP Team must carry out a hazard analysis identifying, as a minimum, chemical, physical, biological and allergen risks as appropriate.

General

Guidance	<i>This may include hazards arising from any non-feed activities on site. For Participants providing transport and storage to third parties, food allergens may need to be considered.</i>
G18.2.g R	The Participant must identify and implement control measures at appropriate process steps for each identified hazard.
G18.2.h R	The HACCP Team must establish critical control points where appropriate.
G18.2.i UPDATED R	For all critical control points, there must be defined critical limits which are measurable or observable and can be quantified in a timely manner.
G18.2.j R	The Participant must establish a monitoring system for all critical control points.
G18.2.k R	The Participant must establish corrective action when critical limits have been breached.
G18.2.l R	The Participant must establish documentation to detail the controls and monitoring of all hazards identified in the HACCP study.
G18.3.a R	If Prerequisite Programmes (PRP) are used, documentation must be established to detail the controls and monitoring of the programmes.
G18.3.b NEW R	If Operational Prerequisite Programmes (OPRP) are used, documentation must be established to detail the controls and monitoring of the programmes.
G18.4 R	The HACCP Team must carry out a review of the HACCP study at least every 12 months or sooner if there are any changes to processes or procedures, or incidents that could affect food/feed safety.
Further Information	<i>For additional information see the AIC website: AIC HACCP (agindustries.org.uk)</i>
G18.5 UPDATED R	The HACCP review must also include any Prerequisite Programmes (PRP) and/or Operational Prerequisite Programmes (OPRP) where they are used.
Guidance	<i>The HACCP Review can be part of the internal audit.</i>

General

Traceability

Aim

This section outlines requirements for retaining traceability records.

This section is applicable to Hauliers, Merchants and Storekeepers and may not be applicable to Testing Facilities.

G19 TRACEABILITY

Clause Ref	Requirement
G19.1 NEW R <i>Interpretation</i>	<p>The Participant must have effective traceability for all activities within the scope of certification.</p> <p><i>The system of documentation and records must ensure that food/feed is traceable and can be made available when requested.</i></p>
<i>Guidance</i>	<p><i>The purpose of a traceability system is to facilitate recall, withdrawal or investigations into food/feed safety issues arising from a food or feed incident. The level of traceability required will be determined by the food and feed risk assessments.</i></p> <p><i>It is a legal requirement that relevant documents are readily available in the event of a food/feed safety issue.</i></p> <p><i>Legislation requires 'one up/one down' traceability as a minimum, i.e. details of where the food/feed came from, and where it was sent to.</i></p>
G19.2 NEW R	<p>Service supplier contract records must include details relevant to food/feed safety and traceability.</p>
G19.3.a NEW R <i>Interpretation also applicable to G19.3.b, c, d & e</i>	<p>Participant records must include details relevant to food/feed safety and traceability.</p> <p><i>Records should include but not limited to:</i></p> <ul style="list-style-type: none"> • <i>Food/feed description</i> • <i>Combinable Crops Passport (crops only)</i> • <i>Consignment note (feed only)</i> • <i>Assured status</i> • <i>Quantity</i> • <i>Supplier: haulier/grower/merchant/storekeeper</i> • <i>Date of intake/despatch</i> • <i>Collection/delivery order or fixing/unique reference</i> • <i>Internal movement of goods, intake, temporary holding, drying and cleaning</i> • <i>Ship/vessel (if applicable)</i> • <i>Country of origin (if non-UK)</i> • <i>Mycotoxin information/levels as per AHDB guidance (if applicable)</i> • <i>GM status (if applicable)</i> • <i>Organic status (if applicable)</i> • <i>Compliance with the Renewable Energy Directive (RED) (if applicable)</i>
G19.3.b NEW R <i>Interpretation</i>	<p>Records of internal movements and processing must include details relevant to food/feed safety and traceability.</p> <p><i>When the owner of the food/feed gives instructions to store from one specifically identifiable parcel with another parcel, this should be confirmed in writing.</i></p>

General

Guidance	<i>This covers all movements including temporary storage/holding pads/drying/cleaning/conditioning and all such movements within the store.</i>
G19.3.c NEW R	Collection/Delivery records must include details relevant to food/feed safety and traceability.
Guidance	<i>Haulier records to include the following but not limited to: Haulier scheme ID, trailer ID, three previous loads, assurance status, consignment note, weighbridge ticket collection/delivery address, cleaning record. See Haulage Section H13, Demountable Containers see sections M10, S12</i>
G19.3.d NEW R	Sales records must include details relevant to food/feed safety and traceability.
G19.3.e NEW R	Transport records must include details relevant to food/feed safety and traceability.
Interpretation	<i>This includes transport by any method including road, rail, water and/or air. Hauliers should be able to provide the vehicle registration and trailer number details for traceability purposes.</i>
G19.4 NEW	Food/feed with a special status must be physically segregated from food/feed of different status. If physical segregation is lost, the special status must not be assigned to the resulting mixture.
Interpretation	<i>Special status relates to food/feed safety, legislation and contractual requirements including: assured/non-assured, GM/Non-GM, Organic/Conventional (Non-organic) and must be recorded.</i>
Guidance	<i>Mass balance may be used instead of physical segregation for demonstrating compliance with RED.</i>
G19.5 UPDATED R	A traceability exercise must be carried out at least every 12 months.
Guidance	<i>This may be done as part of a recall/withdrawal test. Traceability tests should consider all activities within the participants processes.</i>

Complaints

Aim

To ensure that all food/feed safety complaints are managed effectively and consistently.

G20

COMPLAINTS

Clause Ref	Requirement
G20.1 R	The Participant must register, record and address customer complaints relating to food and feed safety in a timely manner.
G20.2 R	Complaints must be reviewed with attention to severity and any trends, and corrective action taken as necessary to prevent recurrence.
G20.3 R	Food/Feed which has been delivered to the customer/recipient and is under complaint must be risk assessed by a designated and competent person to determine use or disposal for non-food/feed use.
Interpretation	<i>The Participant may determine who the designated and competent person is depending upon the type of complaint/rejection and or severity of issue. When food/feed is rejected for quality the rejected load maybe risk assessed and delivered to an alternative customer/recipient or delivered to a conditioning facility to improve the quality. The supplier should be informed in writing. See Appendix 23.</i>

General

Guidance	<i>This doesn't include quality claims where the food/feed is accepted by the recipient on an allowance as the Merchant's internal procedure.</i>
Further Information	Appendix 23 Hazardous Impurities: https://www.aqindustries.org.uk/resource/appendix-23-hazardous-impurities.html
G20.4 NEW R	Where a customer complaint results in the Participant retrieving food/feed from a customer/recipient, the food/feed must be treated as non-conforming product.
Guidance	<i>Non-conforming product may include food/feed that is not acceptable to the customer/recipient, which may be identified after the food/feed is received.</i>
G20.5 NEW R	Food/feed which has been rejected by a customer/recipient must be risk assessed by a designated and competent person to determine use or disposal for non-food/feed use.
G20.6 NEW R	The destination of any retrieved/rejected/re-directed food/feed must be recorded.

Internal Auditing

Aim

To ensure that the Participant is checking that the controls implemented are working effectively to protect food/feed safety. The internal audit is in addition to the TASCC audit completed by the Certification Body.

G21 INTERNAL AUDITING

Clause Ref	Requirement
G21.1 NEW R	Participants must have a current programme of internal auditing to ensure the documented quality system is effective, implemented and up to date.
Interpretation	<i>This should include activities, operations and 3rd Party Subcontractors under the participant's scope of certification including those listed on the Participant's schedule of registration. And may include but is not limited to: The requirements of this Scheme; The Participant's documentation and records; Food/Feed legislation;</i>
G21.2 UPDATED R	The internal audit(s) must be documented and effective, ensuring that all relevant activities are audited at least once every 12 months.
Interpretation	<i>An internal audit should be carried out by a competent person, either from within the Participants organisation or an external auditor.</i>
Guidance	<i>The internal audit can be programmed over a period of time covering all relevant activities</i>
Further Information	Internal audit/checklists: https://www.aqindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/checklists.html
G21.3 R	Findings from internal audits must be documented, and the follow up must be effective and prevent recurrence. Any corrective actions must be completed in a timely manner.
Guidance	<i>Appropriate timescales for corrective actions should reflect the requirements of the TASCC scheme, food/feed safety and any specific business constraints.</i>

Haulage

Introduction

Aim

This standard aims to combine food/feed safety legal requirements with recognised industry good practice and specific customer requirements to provide confidence in the assured food/feed chain.

Hauliers moving food/feed for hire or reward must have the relevant Operators licence and be TASCC assured.

This standard applies to transport operators, owner operators and brokers of haulage (Participants) who are involved and responsible for carriage of food/feed.

In this standard, vehicle makes reference to a rigid or articulated bulk tipping, blowing, moving floor, belt bulkers and tanker vehicle/trailer.

Participants must comply with the General and Haulage section of this standard.

H1 HAULIER RESPONSIBILITY

Clause Ref	Requirement
H1.1 UPDATED R <i>Interpretation</i>	<p>The primary responsibility of the Participant is to maintain the integrity of the food/feed being carried from the point of collection to the point of delivery. Participants must be able to demonstrate the measures they take to prevent contamination of the food/feed.</p> <p><i>The Participant should achieve standards of food/feed safety that meet contractual and legal obligations or requirements of the food/feed supply chain.</i></p> <p><i>The Participant should have a clear understanding that the food/feed transported meet the General Food Hygiene Requirements (EC178/2002) and must be able to demonstrate the measures taken to prevent contamination.</i></p>

H2 NEW, HIRED AND SECONDHAND VEHICLES

Clause Ref	Requirement
H2.1.a UPDATED R <i>Interpretation</i>	<p>All vehicles operated must be added to the vehicle inventory, the Haulier must inform, gain and retain written approval prior to use from the Certification Body.</p> <p><i>New vehicles require documented confirmation of purchase including VIN/chassis number.</i></p> <p>Kiwa Vehicle Inventory: https://aicportal.kiwa.co.uk/Security/Login</p>
H2.1.b <i>Further Information</i>	<p>All vehicles hired for the movement of food/feed must be from a TASCC Haulage Certified company.</p> <p><i>Appendix 19:</i> https://www.agindustries.org.uk/resource/appendix-19-tascc-hire-companies.html <i>Trade Assurance Checker: AIC Trade Assurance Schemes (agindustries.org.uk)</i></p>
H2.1.c R	<p>Before hiring or purchasing second-hand vehicles for carrying any goods covered by TASC, the Haulier must provide to the Certification Body a declaration from the previous operator which must include:</p> <ul style="list-style-type: none"> • a signed declaration that no materials on the current forbidden/exclusion list have been carried

Haulage

	<ul style="list-style-type: none"> • details of the last three loads carried and related cleaning and sanitising records • VIN/Chassis number • date of acquisition
Further Information	International Database for Transport of Feed (IDTF) www.icrt-idtf.com Appendix 4: https://www.agindustries.org.uk/resource/appendix-4-international-database-for-transport-of-feed-and-food-idtf.html
H2.1.d UPDATED R	Before using any vehicle (including new) all food/feed contact areas must be thoroughly pressure cleaned and sanitised, inspected and records retained.
Interpretation	Food/feed safe sanitisers should be used in accordance with the manufacturer recommendations.
Guidance	See H7 Vehicle Hygiene.
H2.2 UPDATED Guidance	Non TASCC Vehicles Hauliers must maintain an up to date inventory of non TASCC bulk vehicles. Non TASCC vehicles can be added to the AIC Vehicle Inventory although not mandatory.

Vehicle Inventory

Aim

To ensure that the Participant operates their business with respect to food/feed safety.

H3**VEHICLE INVENTORY****Clause Ref****Requirement**

H3.1 R	<p>TASCC Vehicles</p> <p>Hauliers must enter TASCC vehicles on the AIC Vehicle Inventory which can be accessed on the AIC Portal. This includes owned or operated (including acquired new and second hand bulk vehicles) or hired.</p> <p>Information required for each entry in the inventory is:</p> <ul style="list-style-type: none"> • registration number (rigids only) • type • VIN/chassis number • date of purchase or sale • date of hire or off-hire • date of disposal • removal from the scheme
Guidance	Any queries regarding the assurance of the Vehicle/Trailer ID number can be checked via the TASCC Certification Body.
Further Information	This trailer ID only applies to TASCC/UFAS/FEMAS approved vehicles. https://aicportal.kiwa.co.uk The Non TASCC Vehicle Trailer templates are found on the AIC website. https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops/haulage-documents.html
H3.2.a R	All vehicles must be identified with unique numbers or letters.
Guidance	For example, the identification mark has to be capable of being seen by the weighbridge operator for the purposes of traceability. For rigid vehicles the registration number and TASCC/UFAS/FEMAS Certification number will be sufficient for the ID.

Haulage

H3.2.b R	All vehicles must include the Scheme ID for identification purposes.
H3.2.c R	All vehicles identification must link to chassis/VIN number on the inventory.
<i>Guidance</i>	<i>When removing the vehicle from the AIC Vehicle Inventory, ensure that the TASCC/UFAS/FEMAS Certification numbers are removed from the trailer</i>
<i>Further Information</i>	AIC Vehicle Inventory https://aicportal.kiwa.co.uk
H3.2.d R	Identification must be securely fixed and appear on both sides and the rear of the vehicle and be clearly visible.
H3.2.e R	The size must be no smaller than number-plate lettering and in a durable form that will not be damaged or erased by normal operations or cleaning.
H3.2.f UPDATED R	Identification is also applicable to hired vehicles which operate under the Scheme ID. The hire company's identification must be securely fixed on the front of the vehicle.
<i>Guidance</i>	<i>For rigid vehicles the position is on the front of the load carrying compartment.</i>
H3.2.g R	The Scheme ID must not be displayed on vehicles unless a current and valid TASCC/UFAS/FEMAS certificate is held.

H4 FORBIDDEN/EXCLUDED MATERIALS

Clause Ref	Requirement
H4.1	The Participant must not use a TASCC vehicle to carry AIC Exclusion List materials.
<i>Interpretation</i>	<i>Customers terms and conditions may exclude other materials from previous loads. If the Participant has any doubts over an unfamiliar product before loading, they must obtain a Product Specification sheet and contact AIC and/or the Certification Body to obtain confirmation that the material is acceptable to be carried.</i>
<i>Further Information</i>	AIC Exclusion list (Appendix 1): https://www.agindustries.org.uk/resource/appendix-1-aic-haulage-exclusion-list.html Forbidden in the International Database for Transport of Feed (IDTF): https://icrt-idtf.com Appendix 4: https://www.agindustries.org.uk/resource/appendix-4-international-database-for-transport-of-feed-and-food-idtf.html Sensitive List (Appendix 2): https://www.agindustries.org.uk/resource/appendix-2-tascc-sensitive-list.html

H5 SENSITIVE LIST MATERIALS

Clause Ref	Requirement
H5.1 UPDATED R	The Participant must follow and record the appropriate cleaning operations for all contact areas as stipulated in the Sensitive List (Appendix 2) for previous goods carried.
<i>Interpretation</i>	<i>Customers terms and conditions may exclude Sensitive List materials from previous loads. Participants must follow the Sensitive List cleaning requirements in appendix 2 and specific customer's requirements as a minimum.</i>
<i>Further Information</i>	Sensitive List (Appendix 2): https://www.agindustries.org.uk/resource/appendix-2-tascc-sensitive-list.html International Database for Transport of Feed (IDTF): https://icrt-idtf.com

Haulage

	(Appendix 4) https://www.aqindustries.org.uk/resource/appendix-4-international-database-for-transport-of-feed-and-food-idtf.html
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H6 SUBCONTRACT HAULAGE

Clause Ref	Requirement
H6.1.a R	The Participant must only subcontract food/feed loads to TASC certified Haulage Participants or an AIC recognised Road Transport scheme.
<i>Further Information</i>	A list of AIC recognised Road Transport schemes is on the AIC website: https://www.aqindustries.org.uk/resource/feed-food-schemes.html The AIC Assurance Checker can be used to search and confirm the assurance status of Participants: AIC Trade Assurance Schemes (aqindustries.org.uk)
H6.1.b	Detailed information, including customer requirements, regarding collection/delivery must be effectively communicated to subcontract Hauliers.
H6.2 UPDATED R	Traction only Where a Haulier provides traction only (i.e. only transports food/feed using the TASC Participant's trailer) the driver must receive the appropriate training from the participant.

Vehicle Hygiene

Aim

To ensure all vehicles are kept clean to maintain food/feed safety.

H7 VEHICLE HYGIENE

Clause Ref	Requirement
H7.1	It is a requirement at audit for Hauliers to make available an unloaded TASC registered vehicle for inspection.
H7.2 UPDATED R	The Participant must inspect, follow and record the appropriate cleaning operations for all equipment and load carrying areas to remove previous load residue. The trailer must be dry internally before loading.
<i>Guidance</i>	<i>Load carrying interior includes:</i> <ul style="list-style-type: none"> • Grain socks • Sheets (both sides) • Augers • Blower units and discharge pipes • Under fluidising pads • Moving Floor/Belt bulkers • Interior ladders • Seals • Crevices • Brush/shovel/squeegee
H7.3 UPDATED	Vehicles must not be presented for the carriage of goods if the exterior condition presents a risk to food/feed safety.
<i>Guidance</i>	<i>It is important that the vehicles are kept suitably clean, even on the outside, as this can present a source of contamination. Participants should note that dirty vehicles may not be loaded or accepted at the point of collection and delivery.</i>

Haulage

H7.4.a R	All vehicles, their load carrying areas and equipment, must be cleaned routinely and sanitised at least every six weeks, or as required by the AIC Sensitive List and specific customer requirements.
Interpretation	Alternatively, the frequency of cleaning and sanitising can be determined by implementing a fully documented HACCP. <i>Where the previous load has been rejected due to contamination and presents a food/feed safety risk, the vehicle should be cleaned as per operational procedures.</i>
Guidance	<i>Where a vehicle is not being used it is not necessary to clean and sanitise every six weeks.</i>
Further Information	Customers may require sanitising of the vehicles before loading certain products (e.g. Heat treated feed). See the Appendix 4 and 2 for further details. https://www.agindustries.org.uk/resource/appendix-4-international-database-for-transport-of-feed-and-food-idtf.html https://www.agindustries.org.uk/resource/appendix-2-tascc-sensitive-list.html International Database for Transport of Feed (IDTF) https://icrt-idtf.com
H7.4.b	Vehicle maintenance must ensure that food/feed safety is not compromised.
Guidance	<i>Hauliers maintaining vehicles are to ensure the removal of fragments of swarf, weld etc. before use.</i>
H7.4.c	Inactive periods must be recorded, and the vehicle must be cleaned and sanitised prior to use if the inactive period is outside of the normal cleaning and sanitising cycles or has been left unsheeted.
H7.5 R	Cleaning and sanitising products must be suitable for use on food/feed contact surfaces and used in accordance with the manufacturer's instructions.
Interpretation	<i>The Participant should be able to demonstrate that the product is food safe. This will be referenced on the container label, product data sheet or other information from the supplier.</i>

H8 VEHICLE CLEANING COMPANIES**Clause Ref****Requirement**

H8.1.a R	The Participant must only use cleaning companies that issue evidence of cleaning and suitability of product for food/feed contact.
H8.1.b R	Records must be vehicle specific.
H8.1.c R	Product Specification Sheets must be available for all chemicals used.

Haulage

H9 ENVIRONMENTAL CONSIDERATIONS

Clause Ref	Requirement
H9.1	Any residues resulting from the cleaning or sweeping out of the delivery vehicle after a delivery has been made must be disposed of in the designated place, at the delivery premises with the consent of the site supervisor. Where facilities are not available at a delivery site, then residues must be disposed of as per Hauliers procedures.
Guidance	<i>Intake sites are to provide a safe area to clean out vehicles. Where these are not provided the Haulier may wish to inform the intake site management and then AIC if this is not successful.</i>

H10 RECORDS OF PREVIOUS LOADS

Clause Ref	Requirement
H10.1.a	At collection/delivery point drivers must show records of the three previous loads carried on the vehicle together with the cleaning and/or sanitising.
Guidance	<i>Records of three previous loads can be on collection/delivery tickets, load sheets or vehicles diaries. The most recent (last) load carried is normally regarded as the first load listed of the previous three carried.</i>
H10.1.b	Where a vehicle has several compartments, the previous three loads for each compartment must be declared.
H10.1.c	Generic terms must not be used and descriptions must be as detailed as is necessary to accurately identify the goods.

H11 VEHICLE COMPARTMENT IDENTIFICATION

Clause Ref	Requirement
H11.1	Vehicle compartments will be specified by numbers in loading instructions where the lowest number is nearest from the cab unless otherwise documented.

H12 SHEETING OF VEHICLES

Clause Ref	Requirement
H12.1 UPDATED	Vehicles transporting food/feed under this standard must be kept sheeted/covered at all times except when loading/unloading or sampling is taking place. Bulk vehicle/trailer load carrying area must be covered upon arrival at collection and delivery sites.
Guidance	<i>Sheeting is necessary even when empty, this is best practice however, due to company policy or infrastructure, it may not be possible to fully implement this requirement at some sites. Please refer to section H7.4.c for inactive periods. Sheeting of vehicles is legislation/guidance as per DVSA.</i>
Further Information	<i>International Database for Transport of Feed (IDTF): https://icrt-idtf.com Appendix 4: https://www.aqindustries.org.uk/resource/appendix-4-international-database-for-transport-of-feed-and-food-idtf.html Section 6- Security of load: https://www.gov.uk/government/publications/categorisation-of-defects</i>

Haulage

H13 COLLECTION/DELIVERY INSTRUCTIONS

Clause Ref	Requirement
<p>H13.1</p> <p>R</p> <p><i>Interpretation</i></p>	<p>The Participant must ensure they receive written instructions from the Customer covering the full details of the collection and delivery requirements. These instructions must be passed on to the Driver.</p> <p><i>Delivery/collection requirements are commonly referred to as fixings. Records of fixings, allocations, transport and delivery are required for traceability purposes under food and feed legislation.</i></p> <p><i>These instructions may include but is not limited to:</i></p> <ul style="list-style-type: none"> • <i>Collection/delivery address</i> • <i>Contact numbers</i> • <i>Collection/delivery reference</i> • <i>Goods to be transported (variety if applicable)</i> • <i>Specific delivery terms and conditions</i> • <i>Prohibited previous loads (e.g. NOPS, Allergens, GM, Organic)</i> • <i>Specific cleaning required prior to loading</i> • <i>Assurance status (if applicable)</i> • <i>Dates/times/restrictions of collection/delivery</i> • <i>Weighing instructions at third party weighbridges if not at site of collection/delivery (if applicable)</i> • <i>Other relevant collection/delivery information</i>

H14 COMBINABLE CROPS PASSPORT

Clause Ref	Requirement
<p>H14.1.a</p> <p>R</p> <p><i>Interpretation</i></p>	<p>When collecting assured or non-assured Combinable Crops the driver must obtain a completed and signed passport from the Farmer/Storekeeper at the point of loading.</p> <p><i>All relevant sections of the passport should be completed to satisfy the end users requirements.</i></p> <p><i>Customers should confirm whether a Combinable Crop Passport is required for imported Combinable Crops.</i></p>
<p><i>Guidance</i></p>	<p><i>For vehicles delivering during harvest directly from field to store continuously, one passport per commodity per vehicle per farm per day is acceptable (subject to individual weighbridge tickets/other intake records and approval of customer). If there is a change in any of the above then a new passport is required.</i></p> <p><i>A passport contains:</i></p> <ul style="list-style-type: none"> • <i>TASCC/vehicle number and the goods carried</i> • <i>harvest year</i> • <i>a declaration of post-harvest pesticides applied, a cleanliness declaration from the grower/ Storekeeper and the driver</i> • <i>record of whether the crop is assured or not</i> • <i>valid farm assurance/ TASCC sticker (if applicable)</i> • <i>pre-printed valid farm assurance/ TASCC sticker/assurance number (with agreement from the customer/recipient)</i> <p><i>A passport is still required for non-assured Combinable Crop movements but an assurance sticker must not be applied.</i></p>

Haulage

	<i>Electronic versions of the Combinable Crop Passport may be available and acceptable.</i>
Further Information	https://www.agindustries.org.uk/resource/combinable-crops-passport--version-01-22-issued-2022.html
H14.1.b UPDATED R	The driver and person responsible for loading must complete the declaration that the vehicle has been inspected and found to be visually clean.
H14.1.c R	The driver must ensure the vehicle does not leave the collection point until a completed and signed Combinable Crop Passport has been obtained. Drivers must ensure that sections 2 and 3 of the Combinable Crop Passport have been completed and signed.
Guidance	<i>Where the driver is also the owner/grower of the crop, it is acceptable for all sections to be completed by the driver.</i>
H14.1.d R	The passport must accompany the load to the point of delivery.
Guidance	<i>Incomplete or incorrectly completed Combinable Crop Passports may lead to rejections and delays at delivery destinations. Any load that arrives at a delivery point without the relevant sections of the passport completed, may not be accepted. Mycotoxins: (not applicable to peas or beans) drivers should check that the mycotoxin section of the Combinable Crop Passports has been completed by the grower/Storekeeper to avoid delays at intake. A mycotoxin (DON and ZON) risk assessment score with a test result dependent on the customer requirements for grain deliveries is a year round requirement.</i>

H15 COLLECTION

Clause Ref Requirement

H15.1.a R	At the collection loading point, the driver must supply a consignment note including references to identify, the type, grade and quantity of goods to be loaded.
Interpretation	<i>See H10.1.a the consignment note should contain records of previous loads.</i>
H15.1.b UPDATED Interpretation	The driver must follow any instructions on where the vehicle is to be inspected for cleanliness and be loaded. <i>Drivers should not walk on loads or climb on the vehicle.</i>
H15.1.c R	The vehicle's load carrying areas and associated equipment must be visually clean and inspected by the driver ready for loading.
Interpretation	<i>The final decision to load falls to the collection point loader or the driver if they are carrying out loading and it is their responsibility to sign off.</i>
Guidance	<i>Drivers presenting a dirty or unsheeted vehicle with incorrect paperwork will be rejected.</i>
H15.1.d Guidance	The driver must ensure the vehicle is loaded correctly and safely. <i>'Correctly and safely' means with due regard to maintain the integrity of the goods e.g. a secure and sealed tailgate to retain the goods and a sheet with no holes to allow ingress of water. Vehicles not fulfilling this criteria will be rejected.</i>
H15.1.e	The driver must sheet and secure the vehicle.
H15.1.f	The driver must sign for the receipt of the goods where required.
H15.1.g	The driver must collect any relevant documents e.g. Combinable Crops Passport, Animal Feed Statutory Declaration.

Haulage

H15.2.a	If the bulk vehicle is divided into compartments then the internal doors must be checked to ensure that there is no leakage between compartments.
H15.2.b	The vehicle must be loaded in such a way that goods cannot leak over the top of the internal doors during transport or when the vehicle is tipped up to unload.
H15.2.c	Where the loading point instructs that compartments must be loaded in a particular sequence, drivers must follow the instructions and ask for guidance if they are unclear.
Guidance	<i>For loading guidance speak with the site personnel loading the vehicle.</i>
H15.3	In case of any difficulties or doubts about the goods, the quantity or the condition that cannot be resolved at the collection point, the driver must notify the owner of the goods and/or the Haulier before loading and seek further instructions.

H16 TRANSPORTATION

Clause Ref	Requirement
H16.1.a R <i>Interpretation</i>	The Participant/driver must take all reasonable precautions to ensure the load is protected from contamination or damage at all times. <i>If it is necessary to park or leave a loaded vehicle unattended, the driver should take all reasonable precautions to ensure that the load is protected from deliberate or accidental contamination or damage.</i>
H16.1.b NEW <i>Guidance</i>	Drivers must check the integrity of the load before leaving and returning to it. <i>Check for any signs of damage to the sheet, grain hatch, tailgate and inspection hatches for any visible signs of entry/damage, spillage or contamination.</i>
H16.2 R <i>Interpretation</i>	If any incident, contamination or loss of goods occurs during loading, transportation or unloading it must be reported to their customer and must not continue until authorisation has been given on how to proceed. <i>The report of contamination/loss to the customer should be recorded by the Haulier.</i>

H17 DELIVERY

Clause Ref	Requirement
H17.1 R <i>Interpretation</i> <i>Guidance</i>	Upon arrival report to the driver reception/weighbridge and hand in accompanying documentation of the consignment. <i>Combinable Crops Passport and Delivery Note.</i> <i>Read and follow site procedures and safety rules.</i>
H17.2 NEW <i>Interpretation</i> <i>Guidance</i>	Drivers must follow the instructions of the site for sampling, weighing and discharge location. <i>Drivers should under no circumstances discharge their load before the specific location is understood and has been authorised.</i> <i>If the tipping location cannot be established at the delivery site it should be reported to their customer and should not continue until authorisation has been given on how to proceed.</i> <i>Sampling and weighing may be carried out at different stages.</i>
H17.3 UPDATED R <i>Interpretation</i>	If the food/feed cannot be fully discharged at the delivery site it must be reported to their customer and must not continue until authorisation has been given on how to proceed. <i>If any goods cannot be unloaded and are returned or re-routed, the driver should record the destination of the goods.</i>
H17.4 UPDATED	Site procedures for spillages must be followed.

Haulage

H17.5 NEW	Where applicable drivers must ensure that they leave the intake area in an acceptable and clean state.
H17.6 R <i>Interpretation</i>	Drivers must obtain copies of signed receipt notes and weighbridge ticket if applicable and check they are accurate. See H18.1.h <i>Deliveries to farm should be signed for where possible. If no-one is present a record should be made. Taking a photograph of the trailer, the discharged goods and delivery ticket/GPS tracker may be useful as evidence of delivery.</i>
<i>Guidance</i>	See also the AIC Feed Delivery to Livestock Farms Biosecurity Protocol on the AIC website: https://www.agindustries.org.uk/resource/notifiable-diseases-movements-guidance.html

H18 WEIGHBRIDGES

Clause Ref	Requirement
H18.1.a	Where the food/feed is weighed at either the collection or delivery points, the driver must position the vehicle correctly on the weighbridge.
<i>Guidance</i>	<i>Drivers are to make every effort to ensure that weights are accurate by eliminating any sources of error.</i>
H18.1.b <i>Interpretation</i>	The driver must ensure that the gross, tare and net weights or other measurements/calculations agree with the amount ordered and are accurate. <i>The driver should check and confirm the tare weight of the vehicle before loading or after discharge. The driver should be aware of the tare weight of their vehicle and the expected gross weight.</i>
H18.1.c	The driver must seek guidance from the delivery point regarding the clearance of any significant quantity of water or snow from the sheet before weighing.
H18.1.d	The driver must draw the attention of the weighbridge operator to the presence of any passengers and follow instructions.
<i>Guidance</i>	<i>Some sites do not allow passengers on site without prior agreement with the site.</i>
H18.1.e <i>Interpretation</i>	The driver must check and confirm the tare weight of the vehicle before loading or after discharge. <i>The driver is aware of the tare weight of their vehicle and the expected gross weight.</i>
H18.1.f	The driver must check and confirm the gross weight of the vehicle before discharge or after loading.
H18.1.g Updated R	Where available for collections and deliveries the driver must obtain a copy of the weighbridge ticket.
<i>Guidance</i>	<i>When not available a record of the weight may be recorded on the drivers consignment note and returned to the driver. The onboard weigher of the vehicle may be used unless otherwise instructed to use a public weighbridge.</i>
H18.1.h	Where a loss greater than 150kg occurs between the collected and delivered weight of a bulk load, the driver must report the loss to the Haulier/ Customer so that an investigation can take place.

Haulage

Bulk blowers and bulk pressure tankers carrying liquids and powders

Aim

To ensure that the Participant operates bulk blowers and bulk pressure tankers carrying liquids and powders with respect to food/feed safety.

H19 BULK BLOWERS AND BULK PRESSURE TANKERS CARRYING LIQUIDS AND POWDERS

Clause Ref	Requirement
H19.1 R	Dry or liquid food/feed must be cleaned from the upper sides of the tank interior, from all surfaces including interior ladders, seals, crevices and under fluidising pads.
H19.2.a R	Special attention must be paid to the cleaning and overall condition of hoses for both dry and liquid food/feed. Details of cleaning must be specifically noted in cleaning records.
H19.2.b	Blower unit outlet pipes must always be capped when not in use. All hoses must be stored on the vehicle so that they are kept as free as possible from contamination.
H19.3.a	Drivers must only couple up to the fixed intake pipes and only load/discharge when instructed by site personnel.
H19.3.b	Drivers must remain in the vicinity of the vehicle at all times during the loading and discharge of their load.

H19 OILS AND FATS

Clause Ref	Requirement
H19.4	Vehicles used for the conveyance of bulk Oils and Fats must conform to the SCOPA Code of Practice for the Transport of Edible Oils for the carriage of animal feed fat, or the Feed Fat Association Regulations.
<i>Interpretation</i>	<i>If the HACCP Plan dictates tankers should be cleaned and sanitised more frequently than the 6 week minimum, the Carriage of Oils and Fats includes a protocol for preventing contamination during the transport of oils in bulk. This protocol includes the FOSFA lists of banned and acceptable previous cargoes.</i>
<i>Further Information</i>	<i>The SCOPA Code of Practice refers to FOSFA lists. The SCOPA website is: www.scopa.org.uk International Database for Transport of Feed (IDTF): https://icrt-idth.com The lists of Banned Immediate Previous Cargoes and Acceptable Previous Cargoes are available via the FOSFA website: www.fosfa.org For the carriage of used cooking oils, Animal Health website: http://animalhealth.defra.gov.uk/managingdisease/animalbyproducts/food-and-feed-businesses/use-of-oils-and-fats-in-farm-animalfeed.html</i>
H19.5 R	Where mill sampling of Oils/Fats tankers discloses that "free" water may be present at the bottom of the tank, drivers must cooperate in draining off into drums/receptacles before discharge commences. The weight of any water drained off must be recorded on the weighbridge ticket.

Haulage

H19 LIQUIDS OTHER THAN OILS AND FATS

Clause Ref	Requirement
H19.6.a R	Vehicles and demountable containers used for the transport of bulk liquid food/feed must be assessed for the likelihood of microbial or chemical contamination as well as oxidation potential.
H19.6.b R	Vehicles/containers must be cleaned between loads unless the HACCP Study confirms that this is not necessary.

H20 DRY FOOD/FEED

Clause Ref	Requirement
H20.1. R	Where tankers have been washed out, they must be thoroughly dried, inspected and shown to be dry before loading dry goods. After washing out tankers they must be thoroughly dried, inspected and dry before loading food/feed.
H20.2.a	Drivers must be aware of dust emissions from filters, pipes and hoses, or from the operation of silo pressure relief valves.
H20.2.b	Drivers must monitor silo level indicators to avoid overfilling and any resulting escape of dust.
H20.3.a	Care must be taken when blowing off powder tankers to avoid excess pressure at the end of the blow in order to avoid overpressure in silos. Drivers must ensure excess pressure off the blow lines is prevented to avoid overpressure in silos when blowing off powder.
H20.3.b	Drivers must stop discharge immediately and refer to site personnel if overpressure occurs.

Appendix 1

AIC Exclusion List

If a TASCC participant has any doubts over an unfamiliar product before transporting or storing, they must obtain a Product Specification Sheet and contact AIC for further clarification. The following must not be carried.

1 BULK CARRYING VEHICLES (TIPPERS, TANKERS, MOVING FLOOR, BELT BULKERS, RIGIDS AND TRAILERS ETC)

Product category ¹	Further information
Category 1 and 2 animal by-products	Processed and unprocessed animal by products including animal fats and oils
Unprocessed Category 3 animal by-products	
Category 3 Processed animal proteins Before transporting any Category 3 Processed Animal proteins, TASCC participants are advised to check legal and customer requirements.	<ul style="list-style-type: none"> • processed animal protein (except milk, milk-based products, milk-derived products, colostrum and colostrum products, eggs and egg products); • collagen and gelatine of ruminant origin; • blood products (except those derived from non-ruminants for feeding to farmed non-ruminants in accordance with Regulation No EU 999/2001 as amended); • hydrolysed protein of animal origin (except hydrolysed proteins derived from parts of non-ruminants, or ruminant hides and skins); • dicalcium phosphate and tricalcium phosphate of animal origin (except those derived from non-ruminants for feeding to farmed non-ruminants in accordance with Regulation No EU 999/2001 as amended);
Used cooking oils from catering premises	
All wastes obtained from the various phases of the urban, domestic and industrial waste water treatment process,	irrespective of any further processing of these wastes and also irrespective of the origin of the waste waters unsuitable for human consumption for reasons of freshness.
Animal & poultry wastes	
Asbestos	or materials containing asbestos
Bituminous products – this and other products not responsive to normal detergent cleaning	e.g. tar chips, tarmac planings, felts
Cereal & other seeds treated with toxic dressing	
Glass	(including cullet) and products thereof

¹ Generic terms (e.g. biomass, fertiliser and ash) should not be used and descriptions should be as detailed as is necessary to accurately identify the product.

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Hide treated with tanning substances	including its waste
Livestock including poultry	also including their carcasses
Mammalian protein	Including any feed containing these materials e.g. (a) mammalian protein (including greaves), other than processed animal protein (see below), derived from the whole or part of any dead mammal by the process of rendering; or (b) any material derived from mammalian protein, and for this purpose “protein” means any proteinaceous material which is derived from a carcass but does not include milk or other milk products.
Manures, litter and composts (including Green Waste)	AIC Code of Practice for Deep Cleaning of Road Haulage Vehicles – if you want to use the above protocol contact AIC and/or the Certification Body before undertaking any work. Bulk tipping vehicles which have carried manures, litters or composts but no other Exclusion List materials may be eligible to re-enter the TASCSC Scheme by cleaning in accordance with the above code of practice. For more details see the TASCSC Standard on the AIC website https://www.agindustries.org.uk/sectors/trade-assurance-schemes/tascc-trade-assurance-scheme-for-combinable-crops.html or contact the Certification Body.
Anaerobic Digestion Plant	Including digestate and on-site feed stock
Mineral clays	Which have been used for detoxification purposes
Old tyres	Including shredded tyres
Petroleum based coke	“Petcokes”
Pharmaceutical waste	
Radio-active materials	Class 7 ADR Regulations
Recycled/used aggregates and sand²	Under the prefix “Eco” – could be, for example, crushed glass or tarmac planings or used equine sand from livery yards or any other products detrimental to food/feed safety.
Refuse Derived Fuels (RDF)	Fuel produced from combustible components that the industry calls Municipal Solid Waste (MSW).
Scrap metal	Including fragmented metal
Solid urban waste	Such as household waste, including products processed from this material
Toxic & infectious materials	Class 6 ADR Regulations And any packaging used for these materials or any materials (e.g. timber) treated with these products. Except feed ingredients or the raw materials used in their production.
Untreated waste from eating places	Except certain food stuffs of vegetable origin considered. Check with AIC or the Certification Body for clarification before commitment.

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² Many products now are of a recycled nature (or pre-fixed “Eco” or “Green”) (e.g. recycled aggregates which can contain bitumen, scrap metal and glass) so ensure that a product data sheet is obtained and, if in doubt, contact AIC or the Certification Body for clarification.

Appendix 2

AIC Contaminant Sensitive List

Before handling any products contained within the contaminant sensitive list, TASCC participants must check legislation and customer terms and conditions.

If a TASCC participant has any doubts over an unfamiliar product before transporting or storing, they must obtain a Product Specification Sheet (detailed description) and send to AIC for further clarification. The recording of the carriage of goods must not use generic terms.

1 PRESSURE CLEANING/SANITISING

Vehicles load carrying areas (See H7) must be pressure cleaned with a correctly diluted hot (70-80°C) solution of a combined sanitiser suitable for use on food/feed contact surfaces after they have carried the products listed below. The vehicle load carrying area and sheet must be fully rinsed, drained and dry before re-use for other loads. Proof will be required to be given that appropriate cleaning operations have been undertaken and they must be recorded on the consignment note of a subsequent load.

Product category	Further information
<p>Permitted Category 3 Processed animal proteins produced in accordance with Regulation No EU 1069/2009 and Regulation No EU 142/2011</p> <p>Before transporting any Category 3 Processed Animal proteins, TASCC participants are advised to check legal and customer requirements.</p>	<ul style="list-style-type: none"> • milk, milk-based products, milk-derived products, colostrum and colostrum products • eggs and egg products • collagen and gelatine of non-ruminant origin • blood products derived from non-ruminants for feeding to farmed non-ruminants in accordance with Regulation No EU 999/2001 as amended; • hydrolysed proteins derived from parts of non-ruminants, or ruminant hides and skins; • dicalcium phosphate and tricalcium phosphate of animal origin derived from non-ruminants for feeding to farmed non-ruminants in accordance with Regulation No EU 999/2001 as amended; • Fishmeal; • Processed animal proteins derived from farmed insects in accordance with Regulation No EU 999/2001 as amended.
<p>Category 3 animal fats and oils (including Tallows)</p>	<p>Processed in accordance with Regulation No EU 1069/2009 and Regulation No EU 142/2011</p> <p>Before transporting any Category 3 animal fats and oils (including Tallows), TASCC participants are advised to check legal and customer requirements.</p>
<p>Vegetable food factory Used Cooking Oils (UCO)</p>	<p>Before transporting any used cooking oils, TASCC participants are advised to check legislation and customer requirements.</p>
<p>Any product known to be salmonella positive</p>	
<p>Feed ingredients and raw materials used to produce those feed ingredients defined in the ADR regulations as toxic and infectious, corrosive</p>	
<p>Food stuffs of vegetable origin considered unsuitable for human consumption</p>	<p>Food stuffs of vegetable origin with perceivable signs of decay</p>

Appendix 2

Packaging and parts of packaging from products used in agriculture or the food industry	
Silage	Produced exclusively for feeding animals
Strong smelling materials	Excluding fishmeals (see 7 – Fishmeal) – Strong smelling materials should normally be carried in dedicated vehicles which are not used for transporting other goods, because cross-contamination or taint of subsequent loads can lead to rejection and substantial claims for which the haulier may be held liable.

NB: Hauliers may find that some customers may not accept goods in vehicles which have carried these materials.

2 WASHING / BRUSHING / VACUUMING

Proof will be required to be given that appropriate cleaning operations have been undertaken when the following materials have been carried prior to the carriage of goods covered by this Standard. In most cases where the material is dry thorough brushing or vacuuming will be sufficient. However if the material is caked or damp, washing will be necessary.

Rubber bedding	Clean and un-used, including playground and arena mixes
Coal/fly ash/coal by-products	Ash may contain Mammalian Protein and would be classified as Forbidden Material.
Fertiliser	Fertiliser may contain Mammalian Protein and would be classified as Forbidden Material
First time quarried aggregates	Including stone/sand. First time quarried indicates clean and free from contamination not including, for example, bitumous or recycled products (see exclusion list)
Feed containing a controlled product	Including “Medicated feeds” and “Feeds containing Specified Feed Additives” (also referred to as coccidiostats) – information will be available from the feed manufacturer or on the statutory declaration provided with the load.
New tyres	
Peat	
Screened top soil	For example, top soil from sugar beet factories
Salt	Important to check end customers terms and conditions, salt is not permitted or specific cleaning requirements are required by some customers
Root crops and fruit	
Untreated wood, sawdust or other materials derived from wood	

3 MOIST CO-PRODUCTS

Vehicles that carry moist co-products must be clean and have any excess moisture removed before loading.

Vehicles used for the delivery of moist co-products must be cleaned and sanitised with a food grade sanitiser every three weeks as a minimum. This cleaning must include load carrying areas and the sheet inside and out.

Vehicles that carry moist co-products must be washed/brushed/dried before carrying dry products.

4 INFESTED PRODUCTS

Vehicles (including the sheet) which have carried infested products must be thoroughly steam cleaned. The vehicle's load carrying area and sheet must be drained and dry before re-use for other loads. Proof will be

Appendix 2

required to be given that appropriate cleaning operations have been undertaken and they must be recorded on the consignment note of a subsequent load.

5 MATERIALS CAUSING ALLERGIC REACTIONS

EU legislation (Directive 2007/68/EC) identifies several groups of materials as causing allergic reactions in some people. In certain cases these reactions can cause severe anaphylactic shock, which can be fatal.

Participants must check and comply with individual customers policies/requirements/terms and conditions before handling any of the following products:

- Crustacean and products thereof
- Eggs and products thereof
- Fish and products thereof
- Peanuts and products thereof
- Milk and products thereof
- Nuts

i.e. Almond (*Amygdalus communis* L.), Hazelnut (*Corylus avellana*), Walnut (*Juglans regia*), Cashew (*Anacardium occidentale*), Pecan (*Carya illinoensis* (Wangenh.) K. Koch), Brazil (*Bertholletia excelsa*), Pistachio (*Pistacia vera*), Macadamia/Queensland (*Macadamia ternifolia*) and products thereof.

For example, Peanuts, Nuts and Sesame Seeds can be found in products such as confectionary waste biscuit meal, animal feed blends, chocolate bars, cereal bars and some bread products. Be aware that products described as nuts (e.g. pelletised products) should not be confused with nuts.

- Celery and products thereof
- Mustard and products thereof
- Sesame seeds and products thereof
- Sulphur dioxide and sulphites at concentrations of more than 10mg/kg or 10mg/litre expressed as SO₂
- Lupin seeds and products thereof
- Molluscs and products thereof

(Cereals containing gluten (i.e. wheat, rye, barley, oats, spelt, kamut and their hybridized strains) and Soya are also identified in EU legislation as causing allergic reaction)

6 ORGANIC AND GENETICALLY MODIFIED GOODS

6.1 Organic Goods

Hauliers must check individual companies' policies before carrying organic goods.

6.2 Genetically Modified Goods

Hauliers must check individual companies' policies before carrying genetically modified goods.

7 FISHMEAL/FISH OIL

Only fishmeal/fish oil which has been produced in plants authorised by the competent authority, is permitted to be carried under this Standard.

(NB: Attitudes towards and acceptance of fishmeal differ between end-user companies. Hauliers must check individual companies' policies before carrying this commodity).

If a vehicle is used for the transport of fishmeal and is subsequently used for the transport of other goods intended for:-

- **Non ruminant animal feed materials or finished feeds** - It must be thoroughly cleaned, in accordance with section 2 of this list and inspected before and after the transport of the fishmeal.

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- **All other purposes** - It must be thoroughly cleaned and sanitised, in accordance with section 1 of this list and inspected after the transport of the fishmeal. This is particularly important where the goods may be used for human consumption.

8 NATURALLY OCCURRING PROHIBITED SUBSTANCES (NOPS)

Naturally Occurring Prohibited Substances (NOPS) are defined as “either naturally present within certain feed ingredients or occur as a result of inadvertent cross contamination during growing (as weed seeds) or processing, and are listed in the BETA NOPS Scheme”.

Examples of materials that NOPS are commonly found in include bakery and biscuit products, confectionary and poppies (seeds, heads and straw). The NOPS Scheme aims to reduce the risk of contamination of horse feed from NOPS at every stage of the supply chain, from field to finished product. Hauliers must confirm the compatibility of previous loads transported with their customer to meet the requirements of BETA customers regarding NOPS.

Further details can be found from BETA – <http://www.beta-uk.org/pages/feed-safety/beta-nops-scheme.php>

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Appendix 3

AIC Sensitive List Matrix

NB: This matrix is shown as a guide only – a full description can be found in the IDTF.
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MATERIAL	Pressure Cleaning AND Sanitising	Washing OR Brushing OR Vacuuming
Aggregates including first time quarried aggregates/stone – not including bituminous or recycled products.		✓
Animal-derived dicalcium phosphate and hydrolysed protein produced in plants authorised by the competent authority in accordance with the Animal By-Products Regulations 2009.	✓	
Coal / fly ash / coal by-products. Ash may contain Mammalian Protein and be classed as an exclusion list material.		✓
Fertiliser. May contain Mammalian Protein and be classed as an exclusion list material.		✓
Fishmeal/fish oil – when next load is non ruminant animal feed materials or finished feeds.		✓
Fishmeal/fish oil – when next load is any other material.	✓	
First time quarried aggregates (including stone/ sand).		✓
Foodstuffs of vegetable origin considered unsuitable for human consumption for reasons of freshness (with perceivable signs of decay)	✓	
Infested products.	Steam clean	
Feed containing a controlled product		✓
Moist co-products.	3 weeks maximum	✓
Packaging and parts of packaging from products used in agriculture or the food industry (excepting where there is a risk of contamination from Forbidden/Exclusion List materials).	✓	
Rubber bedding (clean and un-used)		✓
Screened topsoil.		✓
Root crops and fruit.		✓
<i>Salmonella</i> positive products.	✓	
Salt (check end customers terms and conditions)		✓
Silage (produced exclusively for feeding animals)	✓	
Strong smelling materials, excluding fishmeals.	✓	
Tallows/Used cooking oils.	✓	
New tyres.		✓
Untreated wood, sawdust or other materials derived from wood.		✓
Check customers company policy regarding cross contamination		
Allergy causing materials		
Organic and genetically modified goods		
Naturally Occurring Prohibited Substances (NOPS)		

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